

**Posting:** *Vacancy Announcement*

**Position Title:** Food Service Operator

**Start Date:** **2023-2024** School Year

**Immediate Supervisor:** Food Service Manager

**Pay Scale Level:** Salary Class D

**Days:** 185

**Minimum Qualifications/Requirements:**

- Minimum of High School Diploma preferred.
- Successfully complete the Basic Skills test.

**Selected Candidates must have the ability to:**

- Prepares, cooks, serves, and stores food in accordance with accepted institutional procedures and Health Department Requirements.

**Essential Duties:**

- Prepares, cooks, serves, and stores food in accordance with accepted institutional procedures.
- Follows daily production schedules, including preparing recipes as written.
- Cleans all utensils and equipment used, disposes of garbage, and mops assigned floors.
- Utilizes left-over food as directed by the manager and stores all food items properly.
- Follows approved instructions for chemical use in the operation of the program.
- Adheres to all meal accountability procedures.
- Adheres to Federal, State, and Local policies, procedures, and regulations.
- Adheres to Classified Employees Work Rules and School Nutrition Personnel and Uniform Standards.
- Demonstrates ability to improve job-related skills and takes pride in serving students.
- Communicates effectively and promotes good public relations with students, teachers, and administrators.
- Works with peers/supervisors in tactful, considerate, and cooperative manner and assists others when needed.
- Performs other duties as assigned by the appropriate administrator.

*This job description is intended to serve as a summary of the primary responsibilities and qualifications for this position. It is not intended as inclusive of all duties an individual may be asked to perform while in this position or of all qualifications that may be required now or in the future.*

**Application Deadline:**

***Open until filled\****

*\*Please note that the application deadline date is for the convenience of the District.  
We reserve the right to extend the deadline.*

**Application Procedure:**

All interested persons should submit an application, resume and complete credential packet

**online** at [www.applitrack.com/florence/onlineapp](http://www.applitrack.com/florence/onlineapp) or complete the classified application.

**Angelia Scott, Director of Human Resources**

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***Florence School District Three is an Equal Opportunity Employer***